



Parents/Volunteers Transporting Girls to Club Events

Dear Parent / Volunteer

On occasion's parents and volunteers are kind enough to help with the task of transporting children to away games or festivals arranged by the club. The club is very grateful for this help. In managing these arrangements the club would like to put in place sensible measures to ensure the safety and welfare of young people carried in parents and volunteers cars. This is based on guidance from the local authority and Police Scotland.

Where parents/volunteers cars are used the team coach should notify parents/volunteers of their responsibilities for the safety of pupils, to maintain suitable insurance cover and to ensure their vehicle is roadworthy.

The coach will need to consider the suitability of parents or volunteers to carry young people in their car and whether vetting is necessary. It is advisable that parents or volunteers are not put in a position where they are alone with a young person (other than their own child).

All parents are therefore asked to complete and return the attached form to the club before they offer to use their car to help with transporting girls.

This form will only need to be completed once for each driver. However, please inform the club if your circumstances change and you can no longer comply with these arrangements.

Many thanks, once again, to all parents and volunteers who have been able to help with the provision of transport. Naturally our primary concern is the safety and welfare of the girls. However, we also want to maintain a wide range of opportunities for the girls to participate in area wide events.

Alison Garrigan & Nicola McBride (Child Protection Officers)

On behalf of Club Committee

DECLARATION FORM

Safeguarding statement

Forfar Farmington strongly recognises the need for vigilant awareness of safeguarding issues. It is important that all volunteers have appropriate training and understand their roles and responsibilities and are confident about carrying them out. Committee, volunteers, girls and parents should feel that they can raise any issues or concerns about the safety or welfare of children and know that they will be listened to and taken seriously. This will be achieved by maintaining an ethos of safeguarding and promoting the welfare of children and young people and protecting coaches/volunteers. This is supported by clear child protection policies, appropriate training, briefing and discussion of relevant issues and relevant learning in line with current legislation and guidelines.

The club may require parents or volunteers who have regular unsupervised access to young people to be checked through arrangements with the PVG scheme - Disclosure Scotland.

All drivers must:

- Hold a valid driving licence for the type of vehicle being driven
- Be fit to drive
- Have no medical condition which affects their ability to drive
- Have a valid MOT for any vehicle older than 3 years old
- Ensure that any vehicle is roadworthy, including brakes, lights, tyres, bodywork, wipers, mirrors etc
- Ensure that any vehicle used has current road tax
- Ensure that they adhere to the appropriate speed limit
- Ensure that all seat belts are working and worn by everybody in the vehicle

Insurance:

- Maintain valid insurance, as a minimum, for third party liability
- Check with their insurance company and inform them that the driver occasionally conveys children to away games or club activities. (This is unlikely to affect the cost of your insurance premium.)

Safety:

- Be familiar with, and drive in accordance with, the Highway Code at all times
- Drive safely and observe the speed limit
- Before driving not to consume alcohol or drugs which may impair driving
- Ensure that all passengers wear seat belts as appropriate
- Use child proof locks on rear doors where necessary
- Child seats such as booster seats are to be used at all times according to the height of each child in the vehicle.

I have read and understood the above requirements and agree to comply with them.
I agree to inform the club if circumstances change and I can no longer comply with these arrangements.

Signature:Date:.....

Name (Please print).....

Number of seats in vehicle:.....